

Faculty of applied
Medical science
Clinical laboratory
Science program



Ministry of
Education
Najran University

The programme of the clinical Laboratory Sciences involves a number of individual assessment processes to achieve a number of its elements, such as the assessment of the performance of the members of the teaching staff as well as the students, the courses and the university premises and facilities. However, the process of reviewing the academic programmes allows the comprehensive assessment to fulfill the ultimate goal of the programme success and quality.

AIMS OF THE EVALUATION PROCESS:

The procedures of the evaluation process involved in the development of the programme are to:

- 1- Improve and develop the programme.
- 2- Lay down a strategy for the development and improvement of the programme, based on the Reasonable logic and far-sightedness.
- 3- Give help for long time planning and priorities.
- 4- Offer, to the university leadership and the academic decision makers, valuable information regarding the size of and the extent of stability of the resources of academic teaching staff serving the programme as well as the needs for modern lecture halls and well-equipped teaching laboratories.
- 5- Provide information about the needs of the labour market for the programme graduates.
- 6- Shed light on the points of strength and weakness of the programme.
- 7- Contribute towards the achievement of the mission of the academic institution.

THE EXECUTIVE MECHANISM:

A- INTERNAL REVIEWING:

A1- The departmental board assigns, to a teaching staff committee, the task of gathering information

regarding the review of the programme using analytical procedures to perform comparative studies

between the current and previous periods.

A2- The process of internal reviewing involves the following procedures:

A2.1- To review the academic standards and to study the relatedness between the learning outcomes and

the skills acquired by the graduates.

A2.2. To review the students' academic registration procedures.

A2.3. To review the reports about the programme and the respective correctional procedures.

A2.4. To review the executive mechanisms and the indicators of the programme quality.

- The dean of the college, the teaching staff and the committees of reviewers are involved in the review

process.

- The review of the programme is to be performed every five years.

- The expected period for conclusion of the review process is between 4 to 6 months provided a timetable is assigned for the review process.

- The review and the analysis of the surveys and the data obtained from the questionnaires filled by the:

students, academic teaching staff members, college graduates and employers. This process will help in

the periodic review and the development of the programme.

- To benefit from the data obtained from the reports of the course specifications, course improvement

plans and the external reviewer in the review and upgrading of the programme.

- To review the executive mechanisms of the programme such as the mechanisms of:

- examining the graduate project dissertations,

- training the interne students,

- assessing the performance of the academic teaching staff members,

- support of the credibility and moral practices.

- guiding system in the department of the Medical Laboratory Sciences,

- dealing with the pioneer and innovative as well as the lagging students,

- contact with the programme graduates,

- benefitting from the teaching staff members in developing both the research and learning resources,

- supporting the distinguished academic teaching staff members,

- taking into account the students' bill of rights,
- security and safety as well as taking the appropriate measures during disasters,
- developing the aspect of scientific publication,
- the guide of recruitment and appointment,
- the student's guide of the department of Medical Laboratory Sciences,
- reviewing the programme's vision and mission and examining the level of achievement,
- reviewing the indicators of the programme's quality,
- reviewing the plan of the unit of development and quality,

B- EXTERNAL REVIEWING:

- 1- The department's council submits, to his excellence the Dean of the College, the candidature of the
external ARBITRATOR (OF THE PROGRAMME?).
- 2- The external arbitrator should bear the title of an associate professor or professor in the same field of
specialty.
- 3- The external arbitrator should be chosen from an academic institution other than Najran University
(from inside or outside the Kingdom of Saudi Arabia).
- 4- The charges of the external arbitrator is to be paid according to the system designed by the DEANSHIP OF DEVELOPMENT AND QUALITY AT NAJLAN UNIVERSITY.
- 5- The external arbitrator should fill in the form provided by the DEANSHIP OF DEVELOPMENT AND QUALITY at Najran University (FOR THE PURPOSE OF ARBITRATION OF THE PROGRAMME?).
- 6- The programme should be reviewed by external ARBITRATORS every five years.

C- PROGRAMME'S IMPROVEMENT PLAN:

- The plan of improvement of the programme should take into consideration the conclusions of previous
evaluations of the programme.